

# Summer Camp Job Description

Yes! And... Collaborative Arts

## Junior Staff



## Summer Junior Staff Job Profile and Description

Junior staff are often high school-aged students or other persons exhibiting leadership and collaborative skills that would aid either the artist teachers or the success of a tribe by their presence and participation. Many times, Junior Staff are older students who have come through the program and are attending SHADOW Company. Junior Staff are paired with a Traveler(s) who serves as their Traveling partner and mentor throughout the camp session. They report to their Traveling partner and to the Summer Camp Program Director.

## Duties and Responsibilities

### In General

- Prior to the Start of Program
  - Attend all Staff Trainings
  - Attend SHADOW Camp
- Communication
  - Communicate with the Program Director for behavioral issues, needs, etc.
  - Communicate with Artist Teachers
    - Check in with Artist Teachers at the start of each class
  - Communicate with the other Travelers for planning of Tribe Time, Games, etc.
- Clearances
  - Provide work permits
  - Provide clearances if over 18 (Child Abuse, PA Criminal Record, FBI Clearance, Health Assessment)
- Evaluation
  - Complete both a mid point evaluation and an end of program evaluation

### On Site

- In the Classroom
  - Keep the classroom safe
  - Follow all Artist Teacher Instructions
  - Be aware of what is happening in the room
  - Follow Classroom Management guidelines
  - Take notes on tribal story for other classes and end of day meetings
- Performance
  - Act as a character in the Show
  - Know the blocking and lines for your tribe
  - Help with any other performance needs (Changing Scenery, Moving Props, etc.)
  - Participate in Set Build and Set Strike
- Other Camp Duties
  - Complete all designated chores
  - Participate in other aspects of the camp day (Staff Laugh, Warm-up, Morning work, etc.)
  - Respect the space and return it to its original condition
  - Interact with campers outside of class
  - Attend all Staff Meetings

## Education, Qualification, Experience and Skills Required

Education/Qualification: Must be in high school. Participation in SHADOW Company for one year prior to employment.

Experience/Skills: Individuals will show leadership and collaborative skills. Previous experience working with kids is a plus but not required.

## Timeline

The Junior Staff is expected to begin their job with training and SHADOW Company in the previous summer. They will attend camp as scheduled throughout the summer.

## Compensation

This individual will be compensated by-weekly starting at the beginning of the contract and receive the final payment after the terms of this contract is completed.

The compensation package offered with this job is \$200 per week and free tuition for SHADOW Fringe Camp.